



Cooperative
Education
Fund
A Project of CDF

Education Materials and Research Application

Section 1 – Eligibility

1. Were you ever awarded a Cooperative Education Fund grant?
2. When did you apply for a Cooperative Education Fund grant?
3. Did you submit a grant report within a year's receipt of a Cooperative Education Fund grant?

Section 2 – Organization Overview

1. Project title (application title that shows up on Submittable)
2. Legal name registered with the IRS
3. Other name organization is known as
4. Address
5. Phone number
6. Website
7. Employer identification number
8. Tax exempt status
9. Annual revenue
10. Annual expenses
11. Provide a brief narrative of your organization including history, mission, goals, and services. (limit 150 words)
12. Organization's director
 - a. First name
 - b. Last name
 - c. Title
 - d. Email
13. Grant contact

- a. First name
- b. Last name
- c. Title
- d. Email
- e. Phone number

Section 3 – Project Details

1. I am applying to
 - a. Do research on cooperatives
 - b. Develop educational materials
2. If A is selected for Q1
 - a. Describe your research project. (limit 250 words)
 - b. What is the total cost of the project?
 - c. How much are you requesting from the Cooperative Education Fund?
 - d. Are there other funders or partners for this project? Please list in detail. (limit 150 words)
 - e. Project start date.
 - f. Project end date.
 - g. How will the cooperative movement benefit from this research? (limit 250 words)
 - h. How many research materials will be created?
 - i. Where will the research materials be available and how will they be disseminated beyond the immediate audience? (limit 250 words)
 - j. How does your research project advance the cooperative model to meet economic needs, promote cooperative best practices, and promote cooperative economic democracy and social justice? (limit 250 words)
 - k. How will you evaluate the success of your research project? (limit 250 words)
3. If B is selected for Q 1
 - a. Describe the educational material(s) you want to create. (limit 250 words)
 - b. What is the total cost of the project?
 - c. How much are you requesting from the Cooperative Education Fund?
 - d. Are there other funders or partners for this project? Please list in detail. (limit 150 words)
 - e. Project start date.

- f. Project end date.
 - g. How many people will benefit from the creation of these educational materials? How? (limit 250 words)
 - h. How many products will be created?
 - i. Where will the educational materials be available and how will they be disseminated beyond the immediate audience? (limit 250 words)
 - j. How does the creation of these education materials advance the cooperative model to meet economic and social needs, promote cooperative best practices, and promote cooperative economic democracy and social justice? (limit 250 words)
 - k. How will you evaluate the success of your educational materials? (limit 250 words)
4. Target Audience
- a. Age
 - b. Ethnicity
 - c. Socio-economic background
 - d. Geographic area

Section 4 – Documents and Supplemental Materials

1. Proposed Budget

Total Personnel	
Office Operations/Project Space	
Communications/Marketing	
Travel	
Meeting Expenses	
Other	
Total Other Direct Costs	\$ -
Total Consultants/Contractors	
Total Requested	\$ -

2. IRS 501 c3 letter of determination (if applicable)
3. Supplemental materials 1 (optional)
4. Supplemental materials 2 (optional)

Cooperative Education Fund Giving Cycles									
Request Type	Winter Cycle			Spring Cycle			Fall Cycle		
	Application Portal Opens	Application Portal Closes	Applicants Informed of Outcome	Application Portal Opens	Application Portal Closes	Applicants Informed of Outcome	Application Portal Opens	Application Portal Closes	Applicants Informed of Outcome
Scholarship and Event Sponsorship	November 30	January 31	Within 30 days of portal closure.	March 1	May 1	Within 45 days of portal closure.	August 1	October 1	Within 45 days of portal closure.
Research and Development of Education Materials	NA	NA	NA	March 1	May 1	Within 45 days of portal closure.	August 1	October 1	Within 45 days of portal closure.



Cooperative
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Scholarships and Event Sponsorship Application

Section 1 – Eligibility

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 - d. Email
13. Grant contact

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- b. Last name
- c. Title
- d. Email
- e. Phone number

Section 3 – Project Details

1. I am applying for
 - a. Scholarships for an event I am hosting
 - b. Sponsorship for an event I am hosting
 - c. Scholarships AND sponsorship for an event I am hosting
 - i. Note: Scholarship requests are capped at \$2,500 and event sponsorships at \$1,000. An organization may apply for both for a total of \$3,500; however, decisions will be made separately.
2. If A is selected for Q1:
 - a. Describe your event (e.g., format, who typically attends, what do you hope they take away?). (limit 150 words)
 - b. What is the total cost of a scholarship and what does it cover? (limit 150 words)
 - c. Are there other funders or partners for this event? Please list in detail.
 - d. What criteria will be used to determine scholarship recipients? (limit 150 words)
 - e. What is the estimated attendance expected for this event?
 - f. Event start date
 - g. Event end date
 - h. How will you evaluate the success of the event? (limit 150 words)
 - i. Are there any visibility opportunities for CDF associated with support for this event (e.g., speaking opportunities, materials table, or recognition on signage, program or website)? (limit 150 words)
3. If B is selected for Q1:
 - a. Describe your event (e.g., format, who typically attends, what do you hope they take away?). (limit 150 words)
 - b. What is the total cost of the event?
 - c. Are there other funders or partners for this event? Please list in detail.
 - d. How many events do you plan to hold?
 - e. What is the estimated attendance expected for this event?

- f. Event start date
 - g. Event end date
 - h. How will you evaluate the success of the event?
 - i. Are there any visibility opportunities for CDF associated with support for this event (e.g., speaking opportunities, materials table, or recognition on signage, program or website)? (limit 150 words)
4. If C is selected for Q1:
- a. Describe your event (e.g., format, who typically attends, what do you hope they take away?). (limit 150 words)
 - b. What is the total cost of a scholarship and what does it cover? (limit 150 words)
 - c. Are there other funders or partners for this event? Please list in detail. (limit 150 words)
 - d. How many events do you plan to hold?
 - e. What criteria will be used to determine scholarship recipients? (limit 150 words)
 - f. How many scholarships will be provided?
 - g. What is the estimated attendance expected for this event?
 - h. Event start date
 - i. Event end date
 - j. How will you evaluate the success of the event?
 - k. Are there any visibility opportunities for CDF associated with support for this event (e.g., speaking opportunities, materials table, or recognition on signage, program or website)?
5. Target Audience
- a. Age
 - b. Ethnicity
 - c. Socio-economic background
 - d. Geographic area

Section 4 – Documents and Supplemental Materials

- 1. IRS 501 c3 letter of determination (if applicable)
- 2. Supplemental materials 1 (optional)
- 3. Supplemental materials 2 (optional)

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